

**Newaygo County Mental Health**  
**Minutes of the Regular Meeting**  
**November 9, 2023**  
**10:01 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:01 a.m. on Thursday, November 9, 2023 in the Board Conference Room.

Member Petz opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman (arrived at 10:43 a.m.), Bryan Kolk, Todd Koopmans, Michelle Petz, Tonya Prewitt, Helen Taube and Sue Twing

Members Excused: Wayne Mast

Others Present: Carol Mills, CEO; Jeff Labun, COO; Shannon Woodside, recording secretary; Alexis Knutson and Richard Webber

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Twing, to approve the agenda as presented. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Kolk, supported by Member Bell, to approve the minutes of the Regular Board meeting of October 12, 2023 as presented. No discussion; motion carried unanimously.

**Presentation**

Richard Webber and Alexis Knutson, clinicians at Newaygo County Mental Health presented on Jail Services. Questions were addressed.

**Directors Update**

Reviewed Director Mills written report with questions addressed.

**Executive Committee**

No meeting scheduled.

**Finance**

Check Register, Cash Statement and Budget to Actual reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

No meeting scheduled.

**Policy Committee**

Reviewed minutes of October 26, 2023.

*Policies & Forms*

**Motion** by Member Koopmans, supported by Member Boluyt, to approve all policies and forms from October 26, 2023 meeting. No discussion; motion carried unanimously.

*MERS Health Care Savings Program Participation Agreement / Addendum for Plan Closures, Freezes and Conversions*

**Motion** by Member Kellerman, supported by Member Boluyt, to adopt the MERS Health Care Savings Program Participation Agreement and approve the Addendum for Plan Closures, Freezes and Conversions of MERS Defined Benefit Plan(s).

No meeting scheduled.

**Recipient Rights**

Next meeting is November 13, 2023 at 10:00 a.m.

**Consumer Advisory Committee (CAC)**

Next meeting is January 25, 2024 at 12:30 p.m. Lunch will be at 12:00 p.m.

**Promotion & Education Committee**

No meeting scheduled.

**Mid-State Health Network (MSHN)**

Member DeLaat reported on the following:

- New direction MSHN is going to take
- Grant for Randy's House approved
- Incentive models (changing how money is disbursed)
- Internal Service fund

**Community Mental Health Association (CMHA)**


Member Kellerman has been forwarding emails from CMHA to keep board members informed.

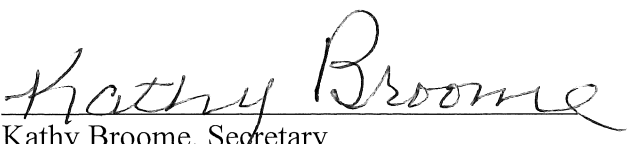
**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Koopman, supported by Member Boluyt, to adjourn the meeting at 11:34 a.m. No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair

  
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Kathy Broome, Secretary